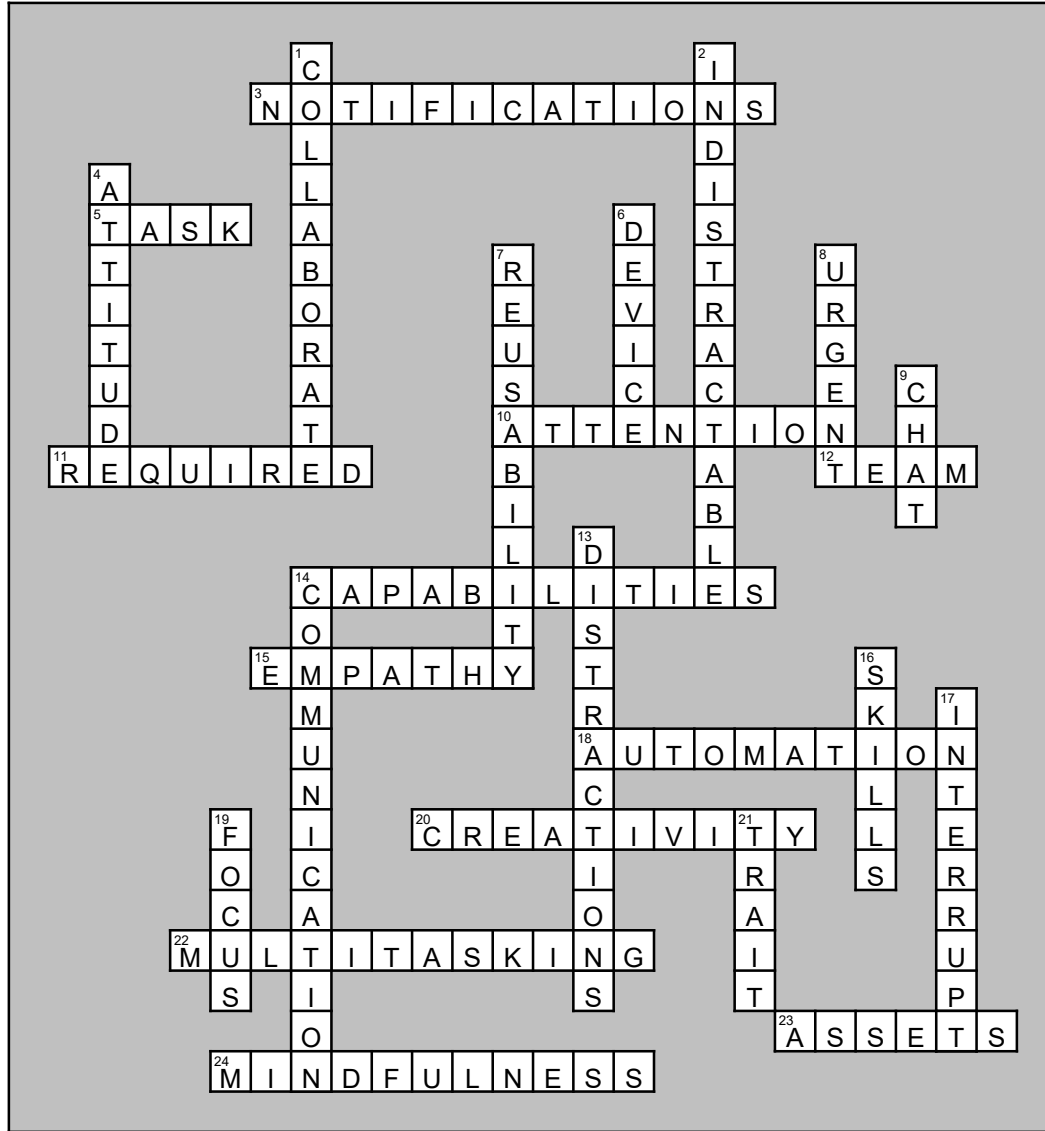


Skills for 21st-Century Jobs

Solve the crossword using the list of words and the clues.



urgent
creativity
required
skills
reusability
team
assets
focus
attitude
interrupt
indistractable
collaborate
device
empathy
attention
trait
multitasking
automation
mindfulness
notifications
distractions
task
communication
capabilities
chat

Across

3. messages (often electronic)
5. a particular type of work or project that needs to be done
10. the ability to concentrate or focus on one specific thing
11. needed or essential
12. a group working closely together
14. skills or abilities
15. the ability to sense someone else's feelings
18. developing machines to replace people for repetitive work
20. the ability to use imagination to make something new
22. doing several things at the same time
23. valuable possessions or abilities that belong to a company or person
24. focusing attention on the immediate moment & the task at hand now

Down

1. work together with others
2. able to keep focused & not be distracted
4. a person's outlook and approach to work and life (self-centered?, cooperative?, willing to learn?)
6. a piece of equipment (often electronic) designed for a specific use
7. the potential for being used a 2nd or 3rd time
8. extremely important right now
9. a casual conversation (sometimes a scheduled one)
13. things that take a people's attention away from what they planned to work on
14. the process of exchanging ideas, information, and feelings with others
16. the abilities a person has developed
17. to prevent someone from continuing to do their work
19. to concentrate attention on something
21. characteristics; a person's abilities and attitudes