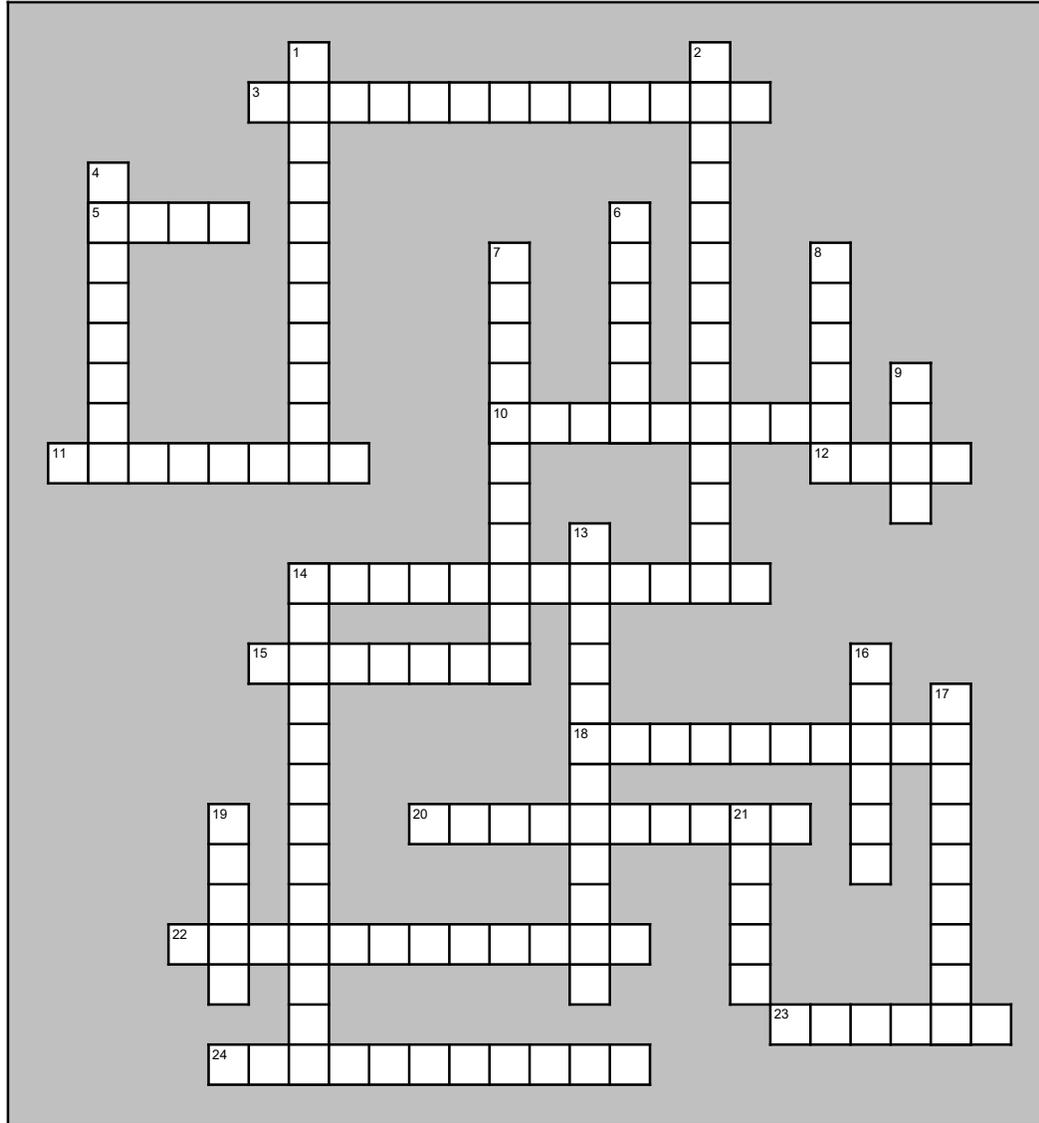


# Skills for 21st-Century Jobs

Solve the crossword using the list of words and the clues.



urgent  
creativity  
required  
skills  
reusability  
team  
assets  
focus  
attitude  
interrupt  
indistractable  
collaborate  
device  
empathy  
attention  
trait  
multitasking  
automation  
mindfulness  
notifications  
distractions  
task  
communication  
capabilities  
chat

## Across

3. messages (often electronic)
5. a particular type of work or project that needs to be done
10. the ability to concentrate or focus on one specific thing
11. needed or essential
12. a group working closely together
14. skills or abilities
15. the ability to sense someone else's feelings
18. developing machines to replace people for repetitive work
20. the ability to use imagination to make something new
22. doing several things at the same time
23. valuable possessions or abilities that belong to a company or person
24. focusing attention on the immediate moment & the task at hand now

## Down

1. work together with others
2. able to keep focused & not be distracted
4. a person's outlook and approach to work and life (self-centered?, cooperative?, willing to learn?)
6. a piece of equipment (often electronic) designed for a specific use
7. the potential for being used a 2nd or 3rd time
8. extremely important right now
9. a casual conversation (sometimes a scheduled one)
13. things that take a people's attention away from what they planned to work on
14. the process of exchanging ideas, information, and feelings with others
16. the abilities a person has developed
17. to prevent someone from continuing to do their work
19. to concentrate attention on something
21. characteristics; a person's abilities and attitudes